

“Alexandru Ioan Cuza” University of Iași	METHODOLOGY for the organization and conduct of admission to doctoral studies for the academic year 2022-2023	1 st Edition Date: 21.01.2022
COUNCIL FOR DOCTORAL STUDIES	Cod: UAIC CSUD REG 01	Review: 0

METHODOLOGY
for the organization and conduct of admission to doctoral studies
for the academic year 2022-2023

„Alexandru Ioan Cuza” University of Iași	METHODOLOGY for the organization and conduct of admission to doctoral studies for the academic year 2021-2022	1st Edition Date: __.02.2021
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CHAPTER I. GENERAL PROVISIONS

Art. 1

(a) “Alexandru Ioan Cuza” University of Iasi is an Institution that Organizes Doctoral Studies, hereinafter referred to as IOSUD - UAIC. The doctoral studies are organized in the doctoral schools that operate within IOSUD - UAIC.

(b) The procedure for admission to doctoral studies includes the stages of candidates' selection for the vacant doctoral student positions proposed by the Doctoral Schools.

(c) Admission to doctoral studies is based on a contest, organized in one or two sessions, in September, before the beginning of the academic year. The candidates are assessed by an admission committee proposed by the Councils of the Doctoral Schools (CSD) and approved by the Council for Doctoral University Studies (CSUD).

(d) A successful candidate may be the beneficiary of public funding for the doctoral studies. No student is entitled to public funding for a higher education programme more than once. **Candidates who have been expelled from doctoral studies have the right to enter a new admission contest only as tuition fee candidates, regardless of the form of education.** Upon registration, the candidates shall sign a document stating whether they have attended another doctoral studies programme. **False statements lead to disqualification from the admission contest and application of the provisions of the Criminal Code.**

Art. 2

(a) The number of vacant positions financed from public funding, for each doctoral field, for the academic year 2022-2023 will be distributed to the Doctoral Schools by the Executive Bureau of the Board of Trustees according to the number of places allocated to IOSUD - UAIC by Order of the Minister of Education. The number of tuition fee places is established by the UAIC Senate.

(b) The Councils of the Doctoral Schools shall establish the vacancies for doctoral admission for each doctoral supervisor in the respective doctoral school, in accordance with UAIC methodology and the proposals of the doctoral supervisors.

Art. 3

(a) The citizens of the European Union Member States (EU), of the European Economic Area (EEA) and of the Swiss Confederation (CH) may also apply for admission to the doctoral studies, under the same conditions provided by law for Romanian citizens, also with regard to tuition fees.



The recognition of the studies completed abroad will be done by the National Centre for Recognition and Equivalence of Diplomas - CNRED, within the Ministry of Education. Information on the documents required and the procedure for recognition of studies for admission to doctoral studies can be found at www.cnred.edu.ro.

(b) The admission to doctoral studies and PhD training for non-EU international doctoral students shall comply with the provisions of OMECTS no. 6000/2012 and OMEN no. 3359MD/11.03.2013. Acceptance to studies and PhD training of foreign citizens starting with the academic year 2017-2018 is regulated by Order no. 3473/2017.

(c) Romanian ethnics living abroad ("Romanians everywhere") will be admitted following the admission contest organized according to the specific regulations and methodology approved by the Ministry of Education.

(d) For the admission to doctoral programmes conducted in the Romanian language, foreign citizens who have not completed high school/ bachelor's degree in Romanian, certified by diplomas/ diploma supplements, are required to present a certificate of language proficiency for the Romanian language issued by institutions authorized by the Ministry of Education.

(e) Any provision from the Ministry of Education or approved by the University Senate, regarding the admission to doctoral studies, will be brought to the attention of the Doctoral Schools.

CHAPTER II. REFERENCE DOCUMENTS

Art. 4

The admission to doctoral studies for the academic year 2022-2023 is organized based on the following normative documents:

- (1) The National Education Law no. 1/2011 published in the Official Gazette no. 18/ 10.01.2011, with subsequent amendments and additions;
- (2) GD 681/2011 regarding the approval of the *Code of Doctoral Studies* published in the Official Gazette no. 551/ 03.08.2011, with subsequent amendments and additions;
- (3) Law no. 288/2004 *regarding the organization of university studies*;
- (4) *Charter* of “Alexandru Ioan Cuza” University of Iasi endorsed on 23.05.2019;
- (5) Regulations for the organization and functioning of UAIC;
- (6) *Institutional Regulations for the Organization and Functioning of Doctoral Studies endorsed by UAIC Senate on 24.06.2021*;
- (7) Order of the National Ministry of Education, Research, Tourism and Sports (OMECTS) no. 6000/2012;
- (8) Order of the National Ministry of Education (OMEN) no. 3359MD/11.03.2013;



- (9) Order no. 3473/2017;
- (10) Order of the National Ministry of Education and Scientific Research (OMENCS) no. 6102/2016 published in the Official Gazette no. 1071/ 30.12.2016 for the approval of the *Framework Methodology regarding the organization of admission for bachelor's, master's and doctoral studies* with the subsequent amendments (O.M.E.C. no. 5618/ 20.12 2019, Order of the Ministry of Education no. 3199 /28.01.2021);
- (11) Emergency GD no. 141/ 19.08.2020 regarding the establishment of measures for the proper functioning of the education system and for the amending and addition to the Law of National Education no. 1/2011;
- (12) MEC's petition no. 25/DGIU/25/01/2021;
- (13) European Union Regulation 679/2016 on the protection of individuals with regard to the processing of personal data and on the free movement of such data and repealing Directive 95/46 / EC (General Data Protection Regulation).

CHAPTER III. THE ORGANIZATION OF ADMISSION TO DOCTORAL STUDIES

Art. 5

Admission calendar to doctoral studies, within IOSUD-UAIC, for the academic year 2021-2022:

- Registration: **September 1-6**, 2021 (except for 4th and 5th of September);
- Selection of the candidates: **September 7- September 12** (except for the 10th and 11th of September);
- Initial results: **September 13**;
- Appeals from candidates (only for the written exam): **September 14**;
- Results after the appeals: **September 16**;
- Final list of admitted candidates: **September 20**;
- Confirmation of places: **September 21-23**.

Art. 6

(a) The admission to doctoral studies is conducted exclusively in previously accredited doctoral fields, in accordance with the legal provisions in force.



(b) The doctoral fields in which IOSUD – UAIC organizes doctoral studies are: Mathematics, Informatics, Physics, Chemistry, Biology, Geology, Geography, Environmental Science, History, Philosophy, Communication, Sociology, Political Sciences, Psychology, Education Sciences, Law, Philology, Accounting, Cybernetics and Statistics, Economics, Finance, Management, Marketing, Economics and International Affairs, Economic Informatics, Theology, Sports Science and Physical Education.

Art. 7

(a) Doctoral studies are organized in the form of full-time or part-time education, with public funding (subsidized by doctoral grants) or tuition fees the amount of which is established by the UAIC Senate, based on CSD proposals, with the approval of the Executive Bureau of the Board of Trustees. The doctoral studies organized at IOSUD - UAIC are of scientific type.

(b) In case public funding positions remain vacant in certain doctoral schools after the admission process, the IOSUD - UAIC management may decide to redistribute the remaining vacancies. In this case, at each doctoral school where these vacant positions are transferred, the rejected candidates who met the minimum admission criteria, can be enrolled in descending order of the average grade obtained in the contest, until the additional places are filled in, within the vacancies of the doctoral supervisors.

(c) If after this redistribution there are still vacant public funding positions, the IOSUD management may decide to organize a second admission session.

Art. 8

(a) The Central Admission Committee of IOSUD UAIC, which consists of the Rector of the University as president, the Director of CSUD, the Vice-Rector for Doctoral Studies, Quality Management, UAIC Branches and Extensions, shall be appointed by the 25th of February, 2022. The Central Admissions Committee shall ensure constant communication with the press and all other media.

(b) The Admission Committees for each Doctoral School, which consist of the Director of the Doctoral School, as president, doctoral supervisors from each field within the doctoral school and a secretary will also be established by the 25th of February 2022.

(c) The admission committees are responsible with carrying out in good conditions the entire admission exam and are required to report any unforeseen situations to the Central Admission Committee and to resolve them in cooperation with the Committee.



The secretariat of the Admission and Appeal Committees is provided by the secretariats of the doctoral schools.

The headquarters of the Central Admissions Committee is established at the Rector's Office.

(d) It is compulsory for the admission committee to include the doctoral supervisors of the candidates that compete for the vacant places proposed by the respective doctoral supervisors.

(e) Along with the appointment of the admission committee, a committee responsible with the appeals will also be appointed at the level of each doctoral school; this committee will include 3 doctoral supervisors from the Doctoral School who are not part of the admission committee. Where this condition cannot be met, other teaching members of the faculty who have also participated in the doctoral student tutoring committees may be appointed.

(f) The committees are proposed by the CSD and approved by CSUD.

Art. 9

The admission committees at the level of doctoral schools have the following competencies:

- a) to know and comply with the provisions of this methodology;
- b) to manage the dissemination of information regarding admission (number and distribution of vacant positions, type of admission exams) through various channels (website, leaflets, e-mail, etc.), being responsible for the accuracy of the respective information;
- c) to reply to e-mails received on the addresses specifically assigned for admission within two calendar days;
- d) to organize the registration of candidates;
- e) to train the staff involved in the admission activities;
- f) to ensure the necessary materials for the admission;
- g) to certify the conformity with the original of the identification documents' copies, necessary for the registration, after confronting them with the original, which is to be returned to the candidate;
- h) to organize (as the case may be) the candidates' access to the examination rooms and their supervision during the exams;
- i) to draft the final results of the admission contest (lists of results, registration decisions, etc.).

CHAPTER IV. CANDIDATES' REGISTRATION AND CONDUCT OF THE ADMISSION CONTEST

Art. 10



General provisions for the registration of candidates

(a) The candidates eligible for participation in the admission contest to the doctoral studies are higher education graduates with a bachelor's degree or equivalent of long-term university studies, graduates of a master's degree organized according to Law no. 288/2004, with the subsequent amendments and additions, as well as the graduates of studies carried out abroad and recognized by the specialized department within the Ministry of National Education as being the equivalent of least a master's degree. According to the provisions of the National Education Law no. 1/2011 and ministerial petition no. 25/DGIU/25/01/2021, the bachelor's degree of long-term higher education graduates from the period prior to the Bologna system is equivalent to the master's degree in the specialty. Consequently, holders of long-term higher education diplomas have the right to enrol in doctoral studies without having to complete the second cycle of master's studies.

Graduates of Bachelor's programmes for which the duration of studies has not changed after the application of Bologna three-cycle system cannot enrol in the third cycle of doctoral studies without completing the second cycle (master's degree).

(b) Registration to the admission contest for doctoral studies within IOSUD, in a certain doctoral field, is not conditioned by the field in which the bachelor's or master's degree was obtained, except in cases where the doctoral schools require specific admission conditions. The cumulative total period of the undergraduate and master's degree must correspond to the accumulation of at least 300 transferable credits (ECTS).

Art. 11

(a) Candidates' registration is carried out in a location specially designated by each faculty.

(b) According to legal provisions, each faculty shall establish measures regarding equal opportunities for people with disabilities, ensuring, where necessary, additional support adapted to the needs of this category of candidates, facilitating their access into the higher education institutions.

(c) Throughout the admission contest, the admission committees and the appeals committees appointed by each doctoral school, shall be provided with appropriately equipped locations for the registration of candidates and the exams proper. The locations in which the admissions and appeals committees operate must be suitable for editing, multiplying, retrieving, keeping and disseminating documents containing the proposed topics, storing and evaluating the written works of the candidates, all of which shall be carried out in safe conditions.



(d) Access to premises where activities related to the admission contest for doctoral studies are carried out is strictly forbidden to persons not involved in the conduct of the admission contest.

(e) It is strictly forbidden to use mobile devices or other means of communication in the rooms where the subjects are prepared, in the examination rooms or in the rooms where candidates' theses are assessed/re-assessed.

(f) The subjects of the oral and/or written tests remain secret until the beginning of the examination.

(g) Registration for the admission contest can be done in person, based on the identity card/passport and other documents required for registration or, on behalf of the candidate, by another person based on a power of attorney.

(h) Candidates can also apply by e-mail. In this case, candidates should send scanned PDF copies of the required documents by e-mail to the secretariats of the doctoral schools (e-mail addresses can be found on the UAIC website), and the bachelor's and master's degrees as well as the transcripts or supplements to the degrees should be submitted within a certain time frame after registration, set by each doctoral school.

Candidates will be responsible for the authenticity and correspondence between the digital/scanned documents and the originals to be submitted in the candidate's file

Art. 12

(1) The following candidates are eligible for registration and participation to the admission exam for doctoral studies:

a) European citizens who started the procedures for the recognition of previous studies at The National Centre for Recognition and Equivalence of Diplomas (CNRED), but have not yet received the confirmation from the Ministry, may register based on an affidavit regarding this process;

b) Candidates from third countries who have applied to the General Directorate for International Relations and European Affairs (DGRIAE) to obtain the *Letter of Acceptance* to studies, but have not yet received the confirmation from the Ministry, may register based on an affidavit regarding this process.

(2) The above mentioned candidates may be declared admitted on the condition that they present the documents issued by CNRED, respectively by DGRIAE, until the end of the Advanced University Training Programme (PPUA) in the first semester. Failure to submit these documents by the specified date will result in candidates losing their conditional admission status.



Art. 13

(1) The content of the registration file:

- the standard application form indicating the option for a doctoral supervisor;
- *curriculum vitae*;
- the list of scientific papers published by the candidate (if applicable);
- language certificate issued by the Faculty of Letters of “Alexandru Ioan Cuza” University of Iasi, no more than 2 years prior to the admission exam; except for those candidates who have completed a single or double major in a foreign language, of an accredited faculty, or those who present DALF, TOEFEL or other internationally recognized certificates;
- original* and copy of the birth certificate;
- original* and copy of the identity card;
- original* and copy of the marriage certificate/ document that certifies the change of name, if applicable;
- original* and copy of high school diploma or equivalent;
- original* and copy of bachelor degree and transcript of records or diploma supplement;
- original* and copy of master’s degree and transcript of records or diploma supplement (master's graduates from the current academic year can register based on the graduation certificate and academic records issued by the secretariats of the faculties);
- other specific documents (Law, Theology, Sports Science and Physical Education);
- receipt for payment of the registration fee;
- non-disclosure agreement.

* The original documents will be returned to the candidate after the member/ members of the Admission Committee certify the conformity of the copies with the original.

(2) The registration files for the admission to doctoral studies will be kept in secure conditions (secured lockers, with access only for authorized personnel), throughout the admission process.

(3) Candidates belonging to the Roma ethnic group are required to submit a written recommendation issued by one of the legally constituted Roma organizations, irrespective of its field of activity, stating that the candidate belongs to the Roma ethnic group and not necessarily to the said organization.

(4) Registration fees range between 50 and 500 RON, as proposed by each doctoral school, with the approval of the Board of Directors and the UAIC Senate. The amount of the fee will be posted on the web pages of the doctoral schools, together with the admission conditions. The registration fee is not refundable.



(5) Candidates aged up to 25 years who are supported financially by their parents and whose parents are or were employed as teaching or auxiliary teaching staff (either still working, retired or deceased), are exempt from paying the registration fee.

(6) Exemption from the application fee is only granted on the basis of supporting documents submitted by the candidates to the admission committee. The approval of the exemption is made by the admission committees of each Doctoral School.

(7) False statements or use of forgery in connection with any document in the admission file will lead to disqualification from the admission contest and the application of the provisions of the Criminal Code.

Art. 14

(1) The contest tests, written and/or oral, as well as the evaluation, selection and further ranking criteria are established by the Doctoral School Councils (Annex 2). The topic and bibliography of the tests are established by the Doctoral School Councils for each doctoral field, following the proposals of all doctoral supervisors in that field.

(2) The minimum average for admission to doctoral studies is 8 (eight). Candidates must obtain an average of at least 7 (seven) in each examination. Doctoral schools may impose conditions regarding the admission average grade that can be higher than 8 (eight). The average is calculated to two decimals, without rounding.

(3) In the case of equal grades, the candidates are ranked following further selection criteria established by each doctoral school. At least 3 criteria must be established before the start of enrolment (average grade of the Master's graduation examination, average grade of the Bachelor's graduation examination, cumulative average grade for the Master's degree academic years, etc.). When it is not possible to rank the candidates according to their average grade of the Master's graduation examination / cumulative average grade for the Master's degree academic years, the ranking will be established according to the average grade of the Bachelor's graduation examination / cumulative average grade for the Bachelor's degree academic years.

(4) Appeals can be submitted within 24 hours after the publication of the results. No appeals are allowed for oral, sports or artistic tests. The decision of the appeal committee is final.

Art. 15



(1) For doctoral studies organized in a foreign language, the candidate is required to present a certificate of proficiency issued by the Faculty of Letters of "Alexandru Ioan Cuza" University of Iasi, no more than 2 years prior to the admission exam or submit proof of graduation from a single or double major in a foreign language, at an accredited faculty, provided that the respective language is mentioned on the diploma. Other internationally recognized language certificates are also accepted.

(2) Doctoral schools shall ensure the transparency of the evaluation and selection procedures for all candidates and guarantee full access to information, also by publishing it on the institution's website.

(3) The presidents of the committees are responsible for the good conduct of the admission contest, in compliance with the quality norms, university ethics and the legislation in force.

(4) The information about the admission shall be published on the website of each doctoral school and shall be visibly displayed.

CHAPTER V. FINAL RESULTS OF THE ADMISSION AND ENROLMENT OF THE DOCTORAL STUDENTS

Art. 16

- (1) The candidates who are declared admitted based on the admission results shall be enrolled, for the academic year 2022-2023, by Decision of the Rector of UAIC.
- (2) The ranking resulting from the admission will count in the distribution of the public funding positions, these places being allocated to the best ranked candidates in each field, according to the decisions of the admission committees from each doctoral school.
- (3) The results will be displayed in stages, generating at least two types of lists as follows:
 - provisional lists - with the ranking of candidates, generated after admission;
 - final lists - with the ranking of the candidates, generated after the resolution of appeals, containing the final and indisputable results.
- (4) The lists of candidates admitted and enrolled in each field, as well as the lists of rejected candidates shall be made public by each doctoral school on its own notice board and website.
- (5) The results of the admission will be displayed only under the following headings:

A “**List of candidates ADMITTED on the positions financed from PUBLIC FUNDING**”, within the limit of available positions;

B “**List of candidates ADMITTED for TUITION FEE positions**”, within the limit of available positions;



C “**List of REJECTED candidates**”, if applicable.

(6) **The lists of candidates admitted and the lists of rejected candidates** for each doctoral field shall be displayed, both at the doctoral school premises and on the website, specifying the date and time of posting, only after they have been **validated by the Council of the Doctoral School (CSD), Council for Doctoral Studies (CSUD) and the IOSUD management. A copy will be submitted to the Office for Doctoral Studies.**

(7) **Candidates’ names can only be made public on the lists provided that they have expressed their consent in this respect in the Registration Form.**

Art. 17

(1) During the period announced for the confirmation of enrolment, the candidates admitted on public funded places will confirm their enrolment by submitting their original diplomas to the doctoral school; master’s degree graduates who completed their study in the academic year 2021 - 2022 will submit the graduation certificate, in original.

(2) After the enrolment approval, the doctoral students are registered in the Unique Matriculation Register (RMU) with a unique number valid for the entire schooling period at the programme to which they were admitted.

(3) The university database system, E-sims, will be updated with relevant data regarding the doctoral students, including the academic records and progress, interruptions or extensions of the PhD activity, etc., during the doctoral studies.

(4) The doctoral programme is carried out on the basis of an agreement concluded between the doctoral student and IOSUD-UAIC.

(5) When signing the doctoral studies agreement, the admitted candidates shall submit a bank statement to be used for bank transfers that occur during the programme (scholarships, refunds, prizes, etc.). The banking details will be specified in the doctoral studies agreement, according to the bank statement submitted. The student shall notify the faculty secretariat within 5 working days with regard to any change of the banking details and submit a new bank statement. In exceptional cases, the bank statement may be submitted before the beginning of the academic year.

(6) For the candidates financed through public funding, the scholarships granted by the Ministry of Education as well as those granted by UAIC will be distributed, according to the admission ranking only to those candidates attending a full-time PhD programme who have signed their doctoral studies agreement.

(7) Candidates declared admitted on public funded positions will pay the registration fee in the amount of 60 lei.



(8) Candidates admitted on tuition fee positions are required to pay, according to the schedule established by each faculty, at least 30% of the tuition fee for the first semester of the academic year 2022-2023 and to sign the doctoral studies agreement. After this deadline, candidates who have not fulfilled these obligations will be declared rejected. The positions vacated by these candidates will either be occupied by the next candidates who meet the admission criteria, or will be made available for a new admission session.

Art. 18. The tuition fees are refunded, in case of withdrawal, as follows:

(a) If a candidate admitted for a tuition fee position withdraws from studies within 5 days after signing the agreement, 10% of the tuition fee for the 1st semester becomes non-refundable. If the student withdraws after the 5-day deadline, but before the beginning of the academic year, 15% of the tuition fee for the 1st semester becomes non-refundable. After the beginning of the academic year, the tuition-fee is non-refundable.

(b) The tuition fee paid by candidates admitted on the tuition fee positions shall be refunded in full if the tuition fee student has occupied a public funded place, following the redistribution.

CHAPTER VI. FINAL PROVISIONS

Art. 19 (1) Doctoral studies are conducted either in Romanian or, with the approval of the doctoral school council and the IOSUD management, in an international language.

(2) For the doctoral students whose research topics require the supervision of more than one doctoral supervisor from different fields or in case the research project is also conducted in another institution, a joint supervision doctoral programme can be established. In this case, supervision is ensured, besides the doctoral supervisor from the doctoral school where the doctoral student is registered, by one or more doctoral supervisors, based on a joint supervision agreement concluded between the parties.

(3) Both the files of the admitted candidates and those of the rejected candidates shall be kept in safe conditions (lockers, metal files, provided with locks) and will only be accessed by authorized staff members (members of commissions, staff of the general secretariat, staff of the faculty secretariat, staff of the Office for Doctoral Studies within the university). The documents recording the grades and the scoring or correction notes, respectively other documents of the admission commissions shall be kept under the same safe conditions.

Furthermore, the security of the computerized information systems used in the processing of data and information related to the admission exams shall also be fully ensured.



(4) In case special conditions occur during the admission period (a state of emergency or alert, restrictions with regard to the free movement of persons, quarantined localities, etc.), the registration of candidates and the admission exams for doctoral studies can be held on-line using the institutional platforms of the University. The results of the exams conducted online (specialized theoretical knowledge, interview) shall be recorded by the admissions commissions and archived by the faculties for a period of 5 years. Candidates shall be informed that the on-line admission exam will be recorded with the prior consent of each candidate. Candidates who refuse to consent to the recording cannot participate in the admission exam for doctoral studies.

(5) This methodology for organizing and conducting the admission exam for doctoral studies was approved by the Senate of “Alexandru Ioan Cuza” University of Iași on 10.02.2022.

ANNEXES

Annex 1

“ALEXANDRU IOAN CUZA” UNIVERSITY OF IAȘI
DOCTORAL SCHOOL OF _____

REGISTRATION FORM EXAM FOR THE ADMISSION TO DOCTORAL STUDIES SEPTEMBER 2022 SESSION

File no. _____ Date _____

Please fill in the forms using capital letters and mark the option that suits your choice with an X, if applicable.

Registration fee:	Receipt.	Amount:	Exempt:	YES	Reason for exemption:
				NO	

I. Candidate's personal details cu cetățenie română/ UE/ SEE

Family name at birth (as in the birth certificate)	Father's /Mother's initial
<input type="text"/>	<input type="text"/>

Current family name (after marriage, adoption, requested change, according to the supporting documents, if applicable)

Candidate's first name

Parents' first names: Father	<input type="text"/>	Mother	<input type="text"/>
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PIN	<input type="text"/>	Gender	<input type="checkbox"/> M	<input type="checkbox"/> F
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Date of birth (dd/mm/yyyy)	Place of birth		
<input type="text"/>	Country	County	Locality
<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>

Citizenship (country)	Nationality	Ethnicity	Mother tongue
<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>

Marital status: <i>(can be left blank)</i>	<input type="checkbox"/> Married	<input type="checkbox"/> Not married	<input type="checkbox"/> Divorced / Widow/Widower
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ID/Travel document

Type	ID	Series	Number	Issued by	Date of issue	Date of expiry
Passport	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>

Permanent address Urban Rural

Country.....	County	Locality.....
.....	Street
.....	no.	bl.
.....	sc.	et.
.....	ap.	Post Code
.....	Telephone:	E-mail:

Do you require accommodation during your studies?	<input type="checkbox"/> YES	<input type="checkbox"/> NO
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Other personal data of the candidate

Special social status:	Orphan of both parents	Orphan of one parent
From an orphanage	From a foster home	From a single-parent family

Candidate belonging to the category of disabled people

**II. Data regarding the candidate's educational background****II.a. Pre-university studies completed, high school level**

Institution where studies were graduated		Country	
Locality		County	
Path.....		Profile.....	
Specialization		Duration of studies	
Year of graduation		Form of education (Day / Evening-courses / part time / distance-learning)	
Baccalaureate diploma: Series		Number	
Issued by.....		Date of issue.....	
Number of the transcript of records accompanying the diploma			

Other observations (for candidates who graduated from their studies abroad)

Recognition/equivalence certificate (issued by DPIRP/CNRED) No.....	Series.....	Date of equivalence
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II.b. Bachelor studies

Country.....		Locality		County	
Name of the upper education institution					
Faculty.....		Field of studies.....			
Study programme /Specialization		Title			
Form of education (DAY/PT/DL/Evening classes).....		Number of semesters financed from the state budget			
Number of semesters in which you benefitted from a scholarship		Duration of studies (number of years)			
Bachelor diploma: Series		No.		Issued by	
Date of issue		Number of the supplement/document accompanying the certificate			

Other observations (for candidates who graduated from their studies abroad)

Recognition/equivalence certificate (issued by DPIRP/CNRED) No.....	Series.....	Date of equivalence
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II.c. Master's degree

Country.....		Locality		County	
Name of the upper education institution					
Faculty.....		Field of studies.....			
Study programme /Specialization		Title			
Form of education (DAY/PT/DL/Evening classes).....		Number of semesters financed from the state budget			
Number of semesters in which you benefitted from a scholarship		Duration of studies (number of years)			
MA diploma: Series		No.		Issued by	
Date of issue		Number of the supplement/document accompanying the diploma			

Other observations (for candidates who graduated from their studies abroad)

Recognition/equivalence certificate (issued by DPIRP/CNRED) No.....	Series.....	Date of equivalence
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II.d. Current / graduated doctoral studies

Student in another doctoral programme	<input type="checkbox"/>				
Country.....		Locality		County	
Name of the upper education institution					
Faculty.....		Field of studies.....			
Form of education (Day/PT/DL/.....)		Number of months financed from the state budget			
Scholarship.....		No scholarship		Duration of studies (number of years)	
Graduate of doctoral studies	Year of graduation		Without PhD diploma		With PhD diploma
Country.....		Locality		County	
Name of the upper education institution					
Faculty.....		Field of studies.....			



Programme of studies /Specialization Title
 Form of education (Day/PT/DL/)..... Number of months financed from the state budget
 Scholarship..... No scholarship Duration of studies (number of years)
 PhD diploma: Series No. Issued by Date of issue
 Number of the supplement/document accompanying the diploma

Other observations (for candidates who graduated their studies abroad)

Recognition/equivalence certificate (issued by DPIRP/CNRED) No..... Series..... Date of equivalence

III. General average grade for the Bachelor and Master's degree examination

General average grade for the Bachelor degree examination			.		
General average grade for the Master's degree examination			.		
General average grade			.		

IV. Foreign languages

Foreign languages	COMPREHENSION (specify your level level)		SPEAKING (specify your level level)		WRITING (specify your level level)
	Listening	Reading	Conversation	Oral discourse	
Specify the foreign language					
	Name of certificate (if applicable)				
Specify the foreign language					
	Name of certificate (if applicable)				
Specify the foreign language					
	Name of certificate (if applicable)				
	Levels: A1/2: basic user - B1/2: B1/2: Independent user - C1/2: Experienced user Common European Framework of Reference for Languages				

V. Options regarding the admission

Doctoral field: _____

Doctoral supervisor: _____

Form of education (numbering in order of preference, from 1 - first choice to 4 - last choice):

Full-time budget-funded		Full-time tuition-fee	
Part-time budget-funded		Part-time tuition-fee	

VI. Information regarding the documents included in the candidate's file

Baccalaureate diploma (original)	Baccalaureate diploma (copy)
Certificate of equivalence for pre-university studies (original)	Certificate of equivalence for pre-university studies (copy)
Bachelor diploma (original)	Bachelor diploma (copy)
Certificate of equivalence for bachelor studies (original)	Certificate of equivalence for bachelor studies (copy)
Master's diploma (original)	Master's diploma (copy)
Certificate of equivalence for master's studies (original)	Certificate of equivalence for maser's studies (copy)

VII. Specific conditions included in the Agreement for doctoral studies

- Specific requirements and conditions for concluding the Agreement are to be mentioned by each doctoral school:*
- *Period for signing the contracts;*
 - *Fees to be paid;*
 - *Required documents;*



- *Other requirements.*

VIII. Questionnaire regarding your choice

1. How did you find out about the admission at “Alexandru Ioan Cuza” University of Iași (UAIC)? (you can indicate several sources)

Information sources	Tick
Admission page (admitere.uaic.ro)	
Doctoral school website	
University Facebook page	
Friends or relatives	
Faculty / Doctoral School teaching staff	
Press	
Other sources (please specify the source)	

2. How important were the following factors in your choice of Doctoral School? Please rate how important each factor was in your choice of PhD programme. (0 – not at all, ... 5 – very much)

Factors that influenced you						
	0	1	2	3	4	5
The prestige of the University / Doctoral School						
The quality of education at UAIC						
Advice from people close to you						
The nature of the profession you intend to choose						
Colleagues						
The disciplines included in the curricula						
The information supplied by the university						
Proximity to your home						

IX. I hereby declare on my own responsibility, being aware of the administrative and legal consequences of inaccurate/false declarations, that the data provided in this form are true, that I am aware of the provisions of the admission methodology and that the application fee is not refundable.

X. I have been informed of the fact that the authorized staff of the "Alexandru Ioan Cuza" University of Iasi collects and processes personal information of individuals who wish to apply for or who are admitted to university study programmes within the institution, for the purpose of carrying out the academic process of admission to university study programmes, while ensuring the rights of the respective individuals in accordance with the provisions of Regulation (EU) 679/2016 and its subsequent amendments. The information note on the processing of personal information is publicly displayed at the secretariats of the University.

I hereby declare that I have read and signed the agreement on the processing of personal information within "Alexandru Ioan Cuza" University of Iasi.

I agree to have my name and surname displayed on the admission lists YES

NO

Date

Signature



Annex 2

**ADMISSION TESTS FOR THE DOCTORAL PROGRAMME AND FURTHER
SELECTION CRITERIA**

ACADEMIC YEAR 2022-2023

No.	Doctoral School	Examination method	Further selection criteria	Observations
1	Biology	Oral examination – presentation of the research project (60%), interview (20%) Written examination – self assessment of the scientific activity (20%).	1. Average grade of the Master’s graduation examination 2. Average grade of the Bachelor’s graduation examination 3 Cumulative average grade for the Master’s degree academic years	- the research topics and the bibliography are proposed by the doctoral supervisors; - the minimum admission grade is 8
2	Chemistry	Oral examination – interview; Assessment of research skills	1. Average grade of the Master’s graduation examination 2. Average grade of the Bachelor’s graduation examination 3 Cumulative average of the following average grades: a) Cumulative average grade for the Bachelor’s degree academic years b) Cumulative average grade for the Master’s degree academic years	- the minimum admission grade is 8
3	Law	Written examination: doctoral research project - 50% Oral examination: interview - 50%; Assessment of research skills	1. Average grade of the Master’s graduation examination 2. Average grade of the Bachelor’s graduation examination 3. Grade earned by the candidate during the Bachelor’s degree to the discipline that best reflects the doctoral research direction	- the form and length of the doctoral research project are to be established by each doctoral supervisor
4	Economics and Business Administration	Project – 50% Interview – 50%	1. Average exam grade (research proposal 50% + interview 50%)	At the admission interview, additional marks are awarded for candidates'



No.	Doctoral School	Examination method	Further selection criteria	Observations
		Assessment of research skills	2. Average grade for the registration file (50% average grade of the Bachelor's graduation examination and 50% average grade of the Master's graduation examination) 3. Average grade of the Master's graduation examination	previous research results
5	Philosophy and Social and Political Studies	Written examination - 50% Interview - 50% Assessment of research skills	1. Grades from the Master's graduation examination; 2. Grades from the Bachelor's graduation examination 3. Cumulative average grade for the Master's degree academic years	-
6	Physics	Written examination - 50% Oral examination - 50%	1. Grades from the Bachelor's graduation examination; 2. Grades from the Master's graduation examination; 3. Grades from the written examination.	Written examination – 2 subjects from the admission topics (1 specialized topic and 1 general physics topic); Oral examination – the current state of research and the candidate's motivation in selecting the research topic, a summary of the previous scientific research; The minimum admission grade is 8
7	Geosciences	Oral examination (if there are special conditions during the admission period - state of emergency, alert, restrictions on the movement of people, quarantined localities, etc. - the admission test will be conducted using electronic means and	1. Research activity (published work and participation in scientific events in the doctoral field will be taken into account) 2. Average grade of the Master's graduation examination 3. Average grade of the Bachelor's graduation examination	The minimum admission grade is 8 The topics and bibliography proposed by the PhD supervisors will be published on the faculty website: www.geo.uaic.ro



No.	Doctoral School	Examination method	Further selection criteria	Observations
		UAIC institutional platforms)	4. Cumulative average grade /ECTS for the Bachelor's degree academic years,	
8	Informatics	Written presentation Interview (on-line or in-person) Assessment of research skills	1. Average grade of the Master's graduation examination 2. Average grade of the Bachelor's graduation examination 3. Cumulative average grade for the Bachelor's degree academic years (without the average grade of the graduation examination)	The exam bibliography will be published on the website of the Faculty of informatics
9	History	Written examination: Oral presentation – interview; Assessment of research skills;	1. Oral examination grade 2. Average grade of the Bachelor's graduation examination 3. Average grade of the Master's graduation examination	Written examination – subjects from the topics and bibliography proposed by each doctoral supervisor; Interview based on the topics and bibliography proposed by the doctoral supervisor;
		On-line admission: Oral presentation – interview; Assessment of research skills;	1. Interview grade 2. Average grade of the Bachelor's graduation examination 3. Average grade of the Master's graduation examination	
10	Philological Studies	Written examination - 50%; Oral examination based on the doctoral research proposal – 50%; Assessment of research skills;	1. Average grade of the Master's graduation examination, and wherever this is missing, the average grade of the Bachelor graduation examination; 2. ECTS average for the Master's degree academic years; 3 ECTS average of the Bachelor's degree.	The following candidates are eligible for registration: - graduates with a Master's degree (or equivalent) in the field of Philology or a related field (humanities: philosophy, history, psychology, journalism, communication sciences, cultural studies), as well as candidates who graduated prior to the Bologna system who can prove with relevant documents



No.	Doctoral School	Examination method	Further selection criteria	Observations
				that they are graduates of a long-term complete Bachelor's degree programme; - only those candidates who have an average grade of at least 8 between the final Bachelor's and Master's graduation examinations
11	Mathematics	Written test and oral examination from the published research topics – 50%; Presentation of the research project – 50%; Assessment of research skills;	1. Average grade of the Master's graduation examination 2. Cumulative average ECTS for the Master's degree academic years (without the average grade of the graduation examination) 3. Average grade of the Bachelor's graduation examination	The minimum admission grade is 8
12	Psychology and Education Sciences	Oral examination a) presentation of the previous research interests / experience – 50% b) presentation of the research project – 50%	1. Average grade of the Master's graduation examination; 2. Average grade of the Bachelor's graduation examination; 3. Cumulative average grade for the Master's degree academic years	-
13	Theology	Written examination – Dogmatic Orthodox Theology - 40%; Written / oral examination – specialized discipline, depending on the research direction chosen by the candidate	1. Average grade of the registration file 2. Average grade for Dogmatic Theology 3. Average grade for the specialized discipline	1. Eligible candidates – holders of a Bachelor's degree in Theology and a Master's degree in Humanities 2. Weighted arithmetic mean of the Bachelor's and Master's studies of at least 8.51, calculated as follows:



No.	Doctoral School	Examination method	Further selection criteria	Observations
				cumulative average grade for Bachelor's studies and average grade of the Bachelor's graduation examination – 70% and cumulative average grade for the Master's degree and average grade of the Master's graduation examination - 30% 3. Blessing of His Eminence Teofan, Archbishop of Iasi, Metropolitan of Moldova
14	Sport Sciences and Physical Education	Presentation of the research design – 40%; Interview – 40%; Assessment of the candidates scientific achievements (List of published papers, books, participation in various projects etc) – 20%	1. Average grade of the doctoral studies admission examination; 2. Average grade of the Master's graduation examination; 3. Grade earned for the <i>Presentation of the research design</i>;	-

**REGISTRATION AND TUITION FEES FOR DOCTORAL STUDIES****ACADEMIC YEAR 2022 – 2023**

No.	Doctoral School	Tuition fee / academic year (RON)	Registration fee (RON)
1	Biology	5,500 Romanian and EU citizens EURO 3,000 – non-EU citizens	300 – Romanian and EU citizens EURO 100 – non-EU citizens
2	Chemistry	5,000	150 – admission fee 60 – enrolment fee
3	Law	6,000	300
4 5	Economics and Business Administration	6,000 - Romanian and EU citizens EURO 3,000 - non-EU citizens	250 - Romanian and EU citizens EURO 100 - non-EU citizens
6	Philosophy and Social and Political Studies	5,000	250
7	Physics	5,000	200
8	Geosciences	5,000	300
9	Informatics	6,000	200
9	History	5,000	200
10	Philological Studies	6,000	250
11	Mathematics	5,000	200
12	Psychology and Education Sciences	6,000	300
13	Theology	5,000	250
14	Sport Sciences and Physical Education	6,000	500

**Annex 4****INFORMATION ON THE PROCESSING OF PERSONAL INFORMATION**

"Alexandru Ioan Cuza" University of Iasi, located in Iasi, Bd. Carol I, no. 11, processes personal information provided by you for the purpose of carrying out the admission process to university study programmes. This data is stored for the necessary period to achieve the legitimate purposes of the admission process.

As an entity which operates with personal information, "Alexandru Ioan Cuza" University of Iasi will use, process and forward information regarding the beneficiaries of academic study programmes for the purpose of carrying out study contracts. At the same time, "Alexandru Ioan Cuza" University of Iași may transmit (forward) your personal information to other institutions according to legal provisions.

In accordance with the provisions of the General Regulation on the security of personal information, with the security standards imposed by the legislation in force, respectively in order to ensure the confidentiality of the information stored and processed, technical and organizational security measures have been implemented to prevent undesirable situations, respectively to ensure the protection (security) of your personal information which is collected and stored by us.

At the same time, in accordance with the provisions of Regulation (EU) No. 2016/679 on the protection of individuals with regard to the processing of personal data and on the free movement of such data and repealing Directive 95/46/EC (General Data Protection Regulation), you have the following rights: *the right of access, the right to portability of information, the right to object, the right to rectification, the right to erasure of information* if it is no longer necessary for the purposes for which it is collected (*right to be forgotten*), *the right to restriction of processing, the right to lodge a complaint, the right to withdraw consent*.

Withdrawal of consent (where it exists) shall not affect the processing of personal information carried out up to that point. Following the withdrawal of consent, the institution reserves the right to terminate the study contract with the respective student.

In order to exercise these rights, you may address a written, dated and signed request to the Rectorate of "Alexandru Ioan Cuza" University of Iasi.

If a candidate ticks the option **No** in the field **I agree to have my name and surname displayed on the admission lists**, the number of the application file will be displayed instead.

Thank you for your cooperation best of luck with your application!



CONFIDENTIALITY AGREEMENT

I, the undersigned, _____, personal identification number _____, doctoral candidate for the academic year 2022-2023, agree to the storage, use and processing of my personal information by the staff of "Alexandru Ioan Cuza" University of Iasi, for contractual purposes, in order to carry out the admission process to academic studies, respectively for the exercise by the operator of legitimate interests, provided by law, such as: transmission of information, according to law, to other entities, respectively processing of such information by various entities.

I hereby declare that I am aware of the provisions of Regulation (EU) 2016/679 on the protection of individuals with regard to the processing of personal data and on the free movement of such data and repealing Directive 95/46/EC, respectively of the content of the information note of the "Alexandru Ioan Cuza" University of Iasi and I declare that I agree that my personal data may be stored, processed, used and published, in accordance with these regulations, for the purposes set out above, for the time necessary to achieve the academic objectives.

I hereby declare and consent that I agree with the entire content and have completed the data in this agreement in person.

Date

Signature